

VIDYA VIHAR COLLEGE
MAULANA MAZHARUL HAQUE ARABIC & PERSIAN UNIVERSITY, PATNA

BBA 2nd YEAR

INTERNAL ASSIGNMENT

SESSION : 2022-25

PAPER : V

MANAGEMENT INFORMATION SYSTEM

[MAX MARKS : 20]

The question paper is in consists two sections A & B. Section - A consists 05 short answer type questions. Each question is of 02 marks (word limit 100 words). Attempt all questions. Section - B consists of 02 descriptive type question. Each question is of 05 marks (word limit 300 words). Attempt all questions. Use graphs, charts and diagrams to explain your answer if necessary.

Section : A

1. Short answer type questions (maximum limit 100 words). Attempt all questions. [05 x 2 = 10]

- 1> What is the Purpose of MIS?
- 2> What are the levels of information requirements in an MIS?
- 3> What are the key component of a strategic information system?
- 4> What is Data system for planning?
- 5> What is Payroll?

Section : B

2. Descriptive type questions (maximum limit 250 - 300 words). Attempt all questions. [02 x 5 = 10]

- 1> What are the elements of decision making in MIS?
- 2> Define needs and role of MIIS? What is the significance of MIS introduction to business system.

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PAPER : VI **COST AND MANAGEMENT ACCOUNTING**

[MAX MARKS : 20]

The question paper is in consists two sections A & B. Section - A consists 05 short answer type questions. Each question is of 02 marks (word limit 100 words). Attempt all questions. Section - B consists of 02 descriptive type question. Each question is of 05 marks (word limit 300 words). Attempt all questions. Use graphs, charts and diagrams to explain your answer if necessary.

Section : A

1. Short answer type questions (maximum limit 100 words). Attempt all questions. [05 x 2 = 10]

- 1> State objectives of Accounting?
- 2> What are the uses of Cash flow statement?
- 3> What is Cost Accounting?
- 4> Discuss Break- Even Analysis?
- 5> What do you understand by VAT?

Section : B

2. Descriptive type questions (maximum limit 250 - 300 words). Attempt all questions. [02 x 5 = 10]

- 1> What is meant by Fund Flow statement? Explain the advantages and limitations of fund flow statement.
- 2> What is Cash Flow statement? What is the Purpose of preparing cash flow statement?

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BBA 2nd YEAR

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PAPER : VII

BUSINESS LAW

[MAX MARKS : 20]

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Section : A

1. Short answer type questions (maximum limit 100 words). Attempt all questions. [05 x 2 = 10]

- 1> What are different types of Cheques?
- 2> Define parties involved in contract of guarantee?
- 3> What are different exemptions under capital gains tax?
- 4> Write a short note on major stock exchange in India?
- 5> Discuss challenges in general agreement in trade in services (GATS) implementation.

Section : B

2. Descriptive type questions (maximum limit 250 - 300 words). Attempt all questions. [02 x 5 = 10]

- 1> What is Factories Act, 1948? Explain provision regarding health and safety?
- 2> Explain Negotiable instrument act, 1881. What are different types of Negotiable investment? Explain in detail.

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INTERNAL ASSIGNMENT

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PAPER : VIII

INTERNATIONAL BUSINESS ENVIRONMENT

[MAX MARKS : 20]

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Section : A

1. Short answer type questions (maximum limit 100 words). Attempt all questions. [05 x 2 = 10]

- 1> Explain Non Traffic Barrier?
- 2> Write a short note on Balance of Trade?
- 3> What are advantage and disadvantage of Euro Market?
- 4> What are factors affecting exchange rates?
- 5> Difference between Protectionism and Free trade?

Section : B

2. Descriptive type questions (maximum limit 250 - 300 words). Attempt all questions. [02 x 5 = 10]

- 1> What is Foreign investment and its different types? What are benefits and challenges of foreign investment?
- 2> Explain Trading process in detail. What are the key document needed for trading?

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INTERNAL ASSIGNMENT

SESSION : 2022-25

PAPER : SUB-I

BUSINESS COMMUNICATION-II

[MAX MARKS : 20]

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Section : A

1. Short answer type questions (maximum limit 100 words). Attempt all questions. [05 x 2 = 10]

- 1> Define Business Communication?
- 2> How is communication important in Business?
- 3> What do you mean by “Report writing”?
- 4> What is “Extra Personal Communication”?

OR

Define Non- verbal communication/

- 5> Define Formal and Informal letter?

Section : B

1. Descriptive type questions (maximum limit 250 - 300 words). Attempt all questions. [02 x 5 = 10]

- 1> Define ‘Group Discussion’. Also explain all the techniques of ‘Group Discussion’.
- 2> What are the “Essentials of Effective Business Communication”?

OR

Elaborate “Methods of Communication”?

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BBA 2nd YEAR

INTERNAL ASSIGNMENT

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PAPER : SUB-II

COMPUTER APPLICATION

[MAX MARKS : 20]

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Section : A

1. Short answer type questions (maximum limit 100 words). Attempt all questions. [05 x 2 = 10]

- 1> Explain MS. Excel?
- 2> What is Spread sheet in MS. Excel?
- 3> What is a cell address in excel?
- 4> What do you mean by Relative cell and Absolute cell referencing in Ms. Excel?
- 5> What is the difference between Count (), Counta () and Count blank ()?

Section : B

2. Descriptive type questions (maximum limit 250 - 300 words). Attempt all questions. [02 x 5 = 10]

- 1> What is MS. Outlook and also explain concept and application of Ms. Outlook in detail?
- 2> Explain all types of Internet Protocols in detail with example?